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THE AMS PAPERWORK MANAGEMENT AWARDS BANQUET

The Administrative Management Society has invited Federal employees to attend the AMS Paperwork Management Awards Banquet honoring 20 Federal employees for their outstanding contributions in the paperwork management profession.

1. AGENCY REPRESENTATIVE: [redacted] Chief of Records Administration Staff. Support Services has been selected as a winner of the 1966 AMS Paperwork Management Awards and will be honored at the AMS Banquet STAT

2. TIME, PLACE, AND COST

   a. Time : Social Hour: 6:30 p.m., 27 September 1966
      Dinner : 7:30 p.m.
   b. Place : Regency Room, Shoreham Hotel, Washington, D.C.
   c. Cost : $8.25 per person
   d. Dress : Informal

3. SPEAKER : The Honorable Elmer B. Staats, Comptroller General of the United States

4. TICKETS AND RESERVATIONS

   a. The Office of Personnel will handle the sale of tickets and make reservations for the AMS Banquet.
   b. Checks may be made payable to: Administrative Management Society, or [redacted] STAT
   c. Table Reservations--Tables will be arranged for ten persons.

INDIVIDUALS WHO WISH TO ATTEND THE BANQUET SHOULD CALL THE OFFICE OF PERSONNEL, [redacted] ON OR BEFORE 19 SEPTEMBER 1966. STAT

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